 <small>school of business</small> <small>INNOVATION AND ENTERPRISE</small>	<b>Business Manual Form</b>	
	<b>No: 01.05.</b>	<b>Rev: 1</b>
	<b>Appeal Request Form</b>	
THIS DOCUMENT SUPERSEDES XXX. ALL REFERENCES TO SUPERSEDED DOCUMENTS MUST NOW BE READ AS THIS DOCUMENT NUMBER.		

<b>Ref Document:</b>	01.02. Academic Integrity and Misconduct Policy
----------------------	---

### Section 1: Student Details

Field	Description
Student Name	
Student ID	
Programme Name	
Unit/Module	
Date of Outcome Letter	

### Section 2: Grounds for Appeal

- ☐ Procedural error  
☐ New evidence available  
☐ Disproportionate penalty  
☐ Misinterpretation of facts  
☐ Other (please specify): \_\_\_\_\_

**Explain your grounds for appeal:**

### Section 3: Supporting Evidence



- ☐ Written statement  
☐ Assessment documents  
☐ Communication records  
☐ Medical or personal documentation ☐ Other: \_\_\_\_\_

### Section 4: Student Declaration

I declare that the information provided is true and complete. I understand that submitting false or misleading information may result in further disciplinary action.

<b>Signature:</b>	<b>Date:</b>

### Submission Instructions

Please email this form and supporting documents to:  **[Academic Director's email]**  **Deadline:** Within 5 working days of receiving your outcome letter